



Meeting Minutes 2018-2019 District Executive Committee October 18, 2018

The 2018-2019 Toastmasters International Founder's District Executive Committee (DEC) met on October 18, 2018 at 6:30 p.m. in Irvine, California, with District Director, Diana Dee, DTM presiding over the meeting.

The DEC meeting was held at Las Lomas Community Park, 10 Federation Way, Irvine, CA 92603.

- Division F Director Steven Saffell, and Division G Director, Ann Shimizu, conducted the Welcome and call to assemble.
- Area G-2 Director Charles Gruenig, led the Pledge of Allegiance.
- Area G-4 Director Amanda Brill gave the Inspiration.
- Area F-3 Director Milad Bayan recited the District Mission Statement

DISTRICT EXECUTIVE COMMITTEE

District Director Diana Dee, DTM, Chair, called the meeting to order at 6:30 p.m. She welcomed all attendees and announced that, in the interest of time, Dignitaries would not be called by name. Diana stated the packet for the Business meeting was sent on 10/15/2018.

Chair Diana Dee announced that she would be assisted in the Business Meeting by Parliamentarian, Diane Beale, and Administration Manager, Mike O'Neil.

Administration Manager Mike O'Neil reported a quorum of voting District Officers present at the meeting.

The Chair declared a quorum and proceeded to conduct district business.

The Chair Appointed Frannie Stein as Timer

The Chair stated the Business Meeting Ground rules:

- 2 Minute limit for discussion statements –with 10 second grace period.
- Participants should raise their hand and state their Name and Title for the record.
- Discussion and feedback limited to DEC members

The Ground rules were adopted with no objections

The Business meeting was conducted per the following items:

1. Adoption of DEC Meeting Minutes from August 08 , 2018

- The Minutes were adopted with no objections and one minor correction – the quorum was 2 members higher than previously reported.

2. Division Director Reports – Highlights

The Chair, recognized Division Directors for their reports.

Division C – Minh Le:

- Two new clubs started with a 3rd submitting paperwork and a 4th lead
- Thanked Christine Brady for new club leads
- All clubs except 1 have 8 paid members
- Membership numbers look a bit low

Division D – Mike Sato:

- First Quarter Focus on Club health and member retention
- Focus on building inter-club relations
- Focus to re-energize Pathways participation
- 160 Total members not paid
- Smedley Chapter One Club Open House Saturday, October 20, 2018

Division E – Julie Murphy:

- Lunch and Learn with Builders Industry
- Focus on club dues
- Acknowledgement to Area Directors for working on member renewals and club leads
- Focus on Area Club visits

Division F – Steven Saffell:

- Tagline - Flying to New heights with Division goal of Presidents Distinguished status
- Club Base of 22 with 18 clubs in good standing
- Monthly Council Meetings held jointly with Division E
- Club Status: 3 clubs in good standing, 2 are close
- Focus on Club Visit Reports and promoting LACE

Division G – Ann Shimizu:

- Noted Snack and Learn event
- #1 in District for Club Officers trained
- Club Status: 2 clubs below 8 paid members – both sitting at 7 members.
- Thanked Division team for their efforts and for co-hosting the DEC meeting

Division A – John Christopherson:

- Thanked Area Directors for their efforts
- Club status: 2 clubs to collect dues from – 2 clubs holding
- Focus on promoting LACE
- Challenges: Lose 1 club WMF Masters – Chapman University Club inactive

Division B – Brent Felsted:

- Club Status: 16 of 19 at clubs at 8 paid members - 3 clubs not there, need attention
- Thanked Fran and Norm Stein and Christine Brady for their work as club mentors
- Holding joint Council meetings with Division D
- Focus on preparing for speech contests

3. District Management Reports

The Chair recognized District Managers for their reports.

District Finance – Dave Clark:

- Reviewed current Accounting Method
- Reviewed District financial status

District Public Relations – Vicky Schroeder:

- Requested to let her know what person brought in most club guests - she's giving out Mugs
- Noted some issues with her email
- Noted Karen Spohn is in Hospital with lung cancer

District Club Growth – Christine Brady:

- Reviewed current pipeline for new Club leads
- Thanked John Barry and Minh Le for new club leads
- Thanked Fran and Norm Stein for their help and support

District Program Quality – Lori Shapiro:

- Noted that Club Officer lists downloaded from TI now have Path listed
- Thanked Charlotte Drake and Diane Brown for their support with Pathways
- Thanked Pathways Ambassadors for their support
- Discussed incomplete Club Visit Reports

4. Meeting Close

The Chair thanked all participants and acknowledged Divisions G and F for sponsoring the meeting.

The Chair adjourned the meeting at 7:39 pm

Submitted by:

A handwritten signature in cursive script, reading "Mike O'Neil". The ink is dark and the signature is fluid.

Mike O'Neil, ACB

2018-2019 Founder's District Administration Manager

Distribution: District Executive Committee Members