

**Meeting Minutes
2016-2017 Founder's District Council
Cerritos, California
October 29, 2016**

The 2016-2017 Toastmasters Founder's District Council met on October 29th, at 11:00 a.m., with District Director, Siri Payakapan, DTM, presiding over the meeting.

The District Council meeting was held at the Cerritos Sheraton Hotel, 12725 Center Court Drive, Cerritos, CA.

Logistics Manager Brent Felsted, ACB, ALB, assembled the audience and introduced District Director Siri Payakapan, DTM.

DISTRICT COUNCIL

District Director and District Council (DC) Chair, Siri Payakapan, DTM, called the meeting to order and welcomed meeting attendees to the 2016-2017 District Council Business Meeting. Siri introduced the many Toastmaster Dignitaries present in the room. She then introduced the team on stage assisting her: District Administration Manager, Gloria Chen, ACS, ALB, and District Parliamentarian, Marsha DeGon, DTM.

CREDENTIALS COMMITTEE REPORT

DC Chair requested District Administration Manager Gloria Chen, to provide the Credentials Committee Report. Gloria presented the detailed information:

- Number of Clubs: 238
- Total possible Club votes: 476
- 1/3 required for a quorum: 159
- Club votes present: 166 (Quorum achieved)
- District Officers votes: 29 (out of possible 71 votes)
- Total votes: 195

DC Chair declared that we had a quorum and could conduct District Business.

APPOINTMENT OF MINUTES APPROVAL COMMITTEE

DC Chair appointed the Minutes Approval Committee:

- Frannie Jordan Stein, DTM - Chair
- Cindy Liebeck, DTM - Assistant
- Sue Thompson, DTM - Assistant
- Linda Jaeckels, DTM - Assistant
- Linda Daugherty, CC, ALB - Assistant

APPOINTMENT OF TIMERS

DC Chair appointed the Timers:

- Ann Shimizu, ACB, ALB
- Darlene McCullough, DTM

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ADOPTION OF BUSINESS MEETING AGENDA

The Business Meeting Agenda was adopted by unanimous consent.

ADOPTION OF BUSINESS MEETING GROUND RULES

The Business Meeting Ground Rules were adopted by unanimous consent.

ADOPTION OF CONSENT AGENDA

DC Chair reported that on October 14, 2016, Founder's District emailed the Consent Agenda and related business documents to all voting members. The Consent Agenda consisted of the following items:

- District Council Business Meeting Minutes April 30, 2016
- District Audit Report
- District 2016-2017 Budget
- District Club Alignment
- District Operations Manual

The Chair invited members to have any item from the Consent Agenda removed for discussion, correction, or amendment.

The following corrections to the Meeting Minutes on April 30, 2016, at the District Council Business Meeting were offered:

1. name correction from
 - a. Lou Ann "Fredericks" to Lou Ann "Frederick"
 - b. Diane "Beale" to Diane "Beall" and
 - c. Edith "Arson-Berg" to Edith "Alson"
2. word correction from Successful "Media" training to Successful "Midyear" training.
3. Division correction from Lori Shapiro Division "C" Director Elect to Division "I" Director Elect.

A request was made to remove the District Budget item from the Consent Agenda for discussion.

The Budget item received much interest, leading to active participation and constructive comments by several District Council members, until the Business Meeting Timer, Ann Shimizu, ACB, ALB, announced the end of time limits.

David Hosmer, DTM, President of Irvine Toastmasters Club 7097, moved and was seconded; to review electronically a more detailed District Budget.

The motion was approved by a voice vote.

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Alfred Herzing, DTM, PIP, President of Professional Speakers Toastmasters Club 9, moved, and was seconded, to table the vote until a more detailed budget and a balance sheet could be provided for review, at which time a vote to adopt the District Budget could be conducted by email.

The motion was approved by a voice vote.

DC Chair restated that a motion was passed, for a more detailed budget and a balance sheet, to be provided to members of the District Council, to review and vote electronically, to adopt the 2016-2017 Budget.

The Consent Agenda, as amended, was approved by unanimous consent.

DISTRICT REPORTS

Finance Manager Report: Debi Morales, CC, CL:

- explained the layout of the financial report.
- reviewed the variance and affirmed the district is doing well as reflected on the first quarter financial report.
- encouraged members to contact her with any questions.

Public Relations Manager Report: Michelle Bender, DTM:

- acknowledged Dan Cossack, DTM, District Program Director, for redesigning Founder's District Website.
- credited the Founder's District Television team for creative, innovative productivity.
- urged members to volunteer as Social Media Chair-South, Judges Bureau, or Speakers Bureau-North and South.
- invited members to submit articles for the District Newsletter.
- announced that the Public Relations team "Wants to promote your events."

Club Growth Director Report South, Diana Dee, DTM:

- offered four-point vision: focus on others, transferable skills, relationship building, safety, while growing better.
- promoted four ways to enhance the mission of club growth: Create best club climate, Use 'Moments of Truth' as a guide, Visit new clubs, Start new clubs.

Club Growth Director Report North, Chris Collins, DTM:

- reported that he had visited 50% of District clubs.
- shared insights gained: Successful clubs work as a team, Team clubs live, Dead clubs lack passion, Alone we do little, Success happens when everyone moves in the same direction.

Program Quality Directors Report North, Karen Lucas, DTM:

- recognized the efforts of Club Quality Chairs: Steven Ball - North and Jennie Stahler - South with their focus on invigorating low-member clubs.
- referred to 44% failure in marriage vs. 44% drop in annual membership which could be improved by "helping members experience the value of Toastmasters."

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Program Quality Directors Report South, Dan Cossack, DTM:

- congratulated strong engagement of the members, as revealed by 13 DTM's, 16 Triple Crown Winners, and an impressive number of Communication and Leadership awards.
- equated the key to becoming a Distinguished Club with the percentage of trained club officers.
- expressed a high level of satisfaction with the "heavy" communication among the District Officers, as a result of weekly conference calls, hoping to inspire more communication among clubs.

District Director Report, Siri Payakapan, DTM:

- acknowledged the "energized" leadership among the 71 District Executive Committee members, as a result of ongoing collaboration.
- credited:
 - Dan Cossack for utilizing "communication tools," such as Trello and Slack, for daily and weekly tracking of projects among District Officers
 - Karen Lucas for introducing 'Reach for the Stars' incentive program
 - Diana Dee for her systematic approach to chartering new clubs
 - Chris Collins for his commitment and availability to clubs in Club Growth - North
- reminded members about TEAM — "Together, each of us achieve more" and to continue to "Expand your horizons!"

NEW BUSINESS ANNOUNCEMENTS

Chief Pathway Ambassador Colette Gardner, DTM, PDG:

- called attention to the new Toastmasters International Pathways Program.
- recommended that members avail themselves of the changes in the Toastmasters Program that are forthcoming.

Meeting was adjourned at 12:35 p.m. by Siri Payakapan, DTM, District Director.

Submitted by:

Gloria Chen

Gloria Chen, ACS, ALB
2016-2017 Founder's District Administration Manager

Distribution: District Council members

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Approved by:

Frannie Jordan Stein, DTM

Frannie Jordan Stein, DTM, Minutes Approval Committee Chair

Sue Thompson, DTM

Sue Thompson, DTM, Minutes Approval Committee Member

Linda Jaeckels, DTM

Linda Jaeckels, DTM, Minutes Approval Committee Member

Linda Daugherty, CC, ALB

Linda Daugherty, CC, ALB, Minutes Approval Committee Member

November 19, 2016

Date

November 20, 2016

Date

November 21, 2016

Date

November 20, 2016

Date

ADDENDUM

2016-2017 BUDGET VOTING

On November 5, 2016, Siri Payakapan, DTM, District Director, sent out an email, containing budget details and links to the 2016-2017 District Budget and a balance sheet, for all District Council members (Club Presidents and Vice Presidents Education of 238 clubs and 71 District Executive Committee members) to vote electronically on the 2016-2017 Budget by November 9. Subsequent email was sent out on November 9, to accommodate members who didn't receive the first email, extending the voting deadline to November 11.

The Voting Quorum Report

- Number of Clubs in District: 238
- Total possible Club votes: 476
- 1/3 required for a quorum: 159
- Votes responded: 180 (Quorum achieved)
- Total votes: 180

Voting Result

Yes: 163

No: 17

The 2016-2017 Budget was adopted by the District Council.

Submitted by:

Gloria Chen

Gloria Chen, ACS, ALB

2016-2017 Founder's District Administration Manager

Distribution: District Council members